

Methodist Nursery School

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Dear Parents:

We are delighted that you have chosen to send your child to our school in the fall. We hope this letter will make the beginning of school more comfortable for you and your child.

WHAT YOUR CHILD WILL NEED TO BRING TO SCHOOL:

A bath mat type rug

Please put your child's name on the back and bring it to school on the first day. We store the rugs for the class in a box. Your child will take his or her rug from the box after eating, and sit on it for a short time, playing with a manipulative toy of his/her choice.

Snack and/or Lunch (See Handbook p.18 of for details)

Food is not shared with other children, so you can select what your child eats. Healthy snacks are encouraged. We are a nut-free/peanut-free school. Please note that anything that you would store in the refrigerator at home should have an accompanying ice pack in the lunch box. (Children attending the 3-day 4's & Pre-K classes will bring lunch and a snack every day) Please put your child's name on the outside of the lunch box.

ARRIVAL AND DISMISSAL PROCEDURES:

<u>Class</u>	<u>Arrival Time</u>	<u>Dismissal Time</u>
2's	9:30am	11:45am
3's	9:00am	12:00pm
3-day 4's	9:15am	12:45pm
4-day 4's	9:00am	12:00pm
Pre-K	9:15am	1:30pm

Please be sure that a teacher knows your child has arrived or is leaving before you exit the area. We need a parent's written permission in order for us to allow your child to go home with anyone other than his/her parent or someone on your emergency contact list.

To alleviate parking congestion:

If your child starts or ends on the playground, please park on the access road which is located between the church and library alongside our playground.

Also, if your child is in Mrs. Steele's 3's class, please park on the access road and enter the school through the playground door.

OVER →

FIRST DAYS: (See Handbook p. 14 for details.)

Please refer to the First Days Schedule for the beginning of school. Please note that there is a mandatory orientation meeting in the 1st week.

During the first week of school, over-crowding in the parking lot should be expected due to the fact that parents are required to stay for orientations at school. In case you cannot find a space in the parking lot or on the access road, please park your car on near-by streets.

CHILD ABSENCES AND SCHOOL CLOSINGS: (See Handbook p. 17 & 21 for details)

If your child is ill, or for some other reason won't be at school when his/her class is in session, we would appreciate it if you call or email the school between 8:00 and 9:00 a.m. to let us know.

Please read the school calendar carefully. Please refer to the bottom of our calendar for our policy on closings due to inclement weather.

PARENT-TEACHER COMMUNICATIONS: (See Handbook p. 14-15)

We ask that you let your child's teacher know of any changes in your child's life at home, and we will let you know of any changes we see at school. We ask that you call if you have any questions about your child's experiences here. We will not talk about a child in his/her presence, so please arrange a good time to talk with the teacher by phone or e-mail after school.

Please look at the bulletin board beside the door to your child's classroom periodically. We post the daily plans for the class and other items we feel might interest you. Every month, we will send you a copy of the monthly plans via email. Please note that all plans are subject to change. You will also receive newsletters periodically from your child's teacher to inform you of classroom happenings, special events, field trips, etc.

We realize this letter contains a myriad of details. We hope you will keep it handy to refer to in the fall, and even throughout the school year. The teachers and I look forward to having you and your child with us in September.

Sincerely,



Kathy Gilbert
Director