

Methodist Nursery School

Denise Lee, Interim Director
Kathy Gilbert, Advising Director
1089 Fairfield Woods Road
Fairfield, CT 06825



Phone: 203-374-6548
Email: methodistmns@sbcglobal.net
Website: methodist-ns.com

Dear Parents:

Here is some information to help you plan for the beginning of the school year.

WHAT YOUR CHILD WILL NEED TO BRING TO SCHOOL:

Full-Size Backpack

For Pre-K class only

Green School Bags

For all classes except for Pre-K

Snack and/or Lunch (See Handbook p.18 of for details)

Food is not shared with other children, so you can select what your child eats. Healthy snacks are encouraged. We are a nut-free/peanut-free school. Please note that anything that you would store in the refrigerator at home should have an accompanying ice pack in the lunch box. Children attending the 4's & Pre-K classes will bring a snack and lunch (packed separately) every day. Please put your child's name on the outside of the lunch box.

ARRIVAL AND DISMISSAL PROCEDURES:

<u>Class</u>	<u>Arrival Time</u>	<u>Dismissal Time</u>
2's	9:15am	11:45am
3's	9:00am	12:00pm
4's	9:00am	12:30pm
Pre-K	9:15am	1:30pm

Please be sure that a teacher knows your child has arrived or is leaving before you exit the area. We need a parent's written permission for us to allow your child to go home with anyone other than his/her parent or someone on your emergency contact list.

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Drop-off and Pick-up Locations by Class

2's Class: Drop-off at exterior classroom door and pick-up at upper playground gate

3's Gilbert: Drop-off & Pick-up at exterior patio door

3's Hoffman: Drop-off at exterior classroom door & pick-up at lower playground gate; please wait for teacher's signal before coming down to lower gate

4's Sullivan: Tuesday and Friday: Drop-off at exterior patio door & pick-up at upper playground gate.
Wednesday: Drop-off at front doors of school & pick-up at upper playground gate

4's Flynn: Drop-off & pick-up at front doors of school

Pre-K: Drop-off & pick-up at upper playground gate/youth room door if rainy; please refer to Mrs.Fodor's PreK information newsletter

FIRST DAYS: (See Handbook p.14 for details.)

Please refer to the First Days Schedule for the beginning of school. Please note that there is a mandatory orientation meeting for parents in the 1st week.

During the first week of school, over-crowding in the parking lot should be expected. In case you cannot find a space in the parking lot or on the access road, please park your car on near-by streets.

CHILD ABSENCES AND SCHOOL CLOSINGS: (See Handbook p.17 & 23 for details)

If your child is ill, or for some other reason won't be at school when his/her class is in session, we would appreciate it if you call or email the school before 9:00am to let us know.

Please read the school calendar carefully. Please refer to the bottom of our calendar for our policy on closings due to inclement weather.

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PARENT-TEACHER COMMUNICATIONS: (*See Handbook p.15*)

We ask that you let your child's teacher know of any changes in your child's life at home, and we will let you know of any changes we see at school. We ask that you call if you have any questions about your child's experiences here. We will not talk about a child in his/her presence, so please arrange a good time to talk with the teacher by phone or email after school.

Your child's teacher will be in regular communication with you throughout the school year. Every month, we will send you a copy of the monthly plans via email. Please note that all plans are subject to change. You will also receive newsletters periodically from your child's teacher to inform you of classroom happenings and special events.

We realize this letter contains a myriad of details. We hope you will keep it handy to refer to in the fall and throughout the school year. The teachers and I look forward to having you and your child with us in September.

Sincerely,

Denise Lee
Interim Director

Kathy Gilbert
Advising Director & 3's Head Teacher